

**Items to be Filed in Support of Major Substantive Rules
Submitted to the Legislature for Review
under the Maine Administrative Procedure Act (MAPA)**

Twenty copies of the following are required by law:

1. Full text of the provisionally adopted rule with new language underlined and language to be deleted from any existing rule stricken through but clearly legible;
2. Description and copy of any existing rule the agency proposes to amend or repeal;
3. Summary of the rule (may be the same as rule description required for notice of proposed rules by 5 MRSA §8057-A, sub-§1, para. B);
4. Statement of the circumstances that require the rule (same as basis statement for adopted rules required by 5 MRSA §8052, sub-§5);
5. Statement of the fiscal impact of the rule on the State, local units of government, the regulated community and the public (may be same as estimate of fiscal impact and analysis required for notice of proposed rules by 5 MRSA §8057-A, sub-§1, para. C and D);

In addition, please file one copy of the following:

6. Identification of an agency contact able to answer legislators' questions on the rule;
7. Verification that the rule has been approved as to form and legality by the Attorney General's Office and identification of the member of the AG's staff who reviewed and approved the rule;
8. Statement, signed by the head of the agency, certifying that the agency has complied with the procedural requirements of the MAPA and any other applicable law in provisionally adopting the rule submitted for review;
9. Copy of the procedural checklist (same as checklist for adopted rules required by 5 MRSA §8056-A, sub-§1)
10. Citation of the statutory authority for adoption of the rule and copy of any federal law or regulation that governs the content of the rule;
11. Copy of the transcript of the public hearing on the rule (if one exists).
12. Copy of any written comments or testimony submitted during agency rulemaking proceedings on the proposed rule.
13. Copy of the full text of the rule in Microsoft Word 2000 format.

Note: In order to meet the filing requirements of the MAPA for legislative review of provisionally adopted major substantive rules, the required number of copies of the above materials must be filed with the Executive Director of the Legislative Council by 5:00 p.m. on the 2nd Friday in January.